

Proceedings of 13th Meeting of IT PRISM - State Level IT Steering Committee	
Date	01.09.2005 (at 3.00 PM)
In Chair	Sh. G. Madhavan, IAS, Chief Secretary to Govt. Haryana
Venue	Committee Room, 4 th Floor, Haryana Civil Secretariat
Members Present	<ol style="list-style-type: none"> 1. Sh. Bhaskar Chatterjee, IAS, Financial Commissioner & Principal Secretary to Govt. Haryana, Finance and Planning Department 2. Sh. S. C. Choudhary, IAS, Financial Commissioner & Principal Secretary to Govt. Haryana, Administrative Reforms Department 3. Sh. Anurag Rastogi, IAS, Director & Joint Secretary to Govt. Haryana, E & IT Department and Managing Director, Hartron 4. Smt. Deepti Uma Shankar, IAS, Joint Secretary Personnel Department
Special Invitees	Sh. G.S. Bansal, SIO, NIC-HSU
Representatives of Departments	<ol style="list-style-type: none"> 1. Sh. Dharam Vir, IAS, Financial Commissioner & Principal Secretary to Govt. Haryana, Architecture Department 2. Sh. R. K. Ranga, IAS, Managing Director, Haryana Warehousing Corporation 3. Sh. Sanjay Kothari, Financial Commissioner & Principal Secretary to Govt. Haryana, Public Relations Department 4. Sh. Ajit M. Sharan, IAS, Commissioner & Secretary to Govt. Haryana, Industrial Training & Vocational Education and Technical Education Department 5. Sh. Sajjan Singh, IAS, Financial Commissioner & Principal Secretary to Govt. Haryana, Sports and Youth Welfare Department 6. Sh. Ramendra Jakhu, IAS, Financial Commissioner & Principal Secretary to Govt. Haryana, Transport Department 7. Sh. D. S. Dhesi, Transport Commissioner 8. Sh. Dalip Singh, IAS, Commissioner & Secretary to Govt. Haryana, Welfare of Scheduled Castes and Backward Classes Department 9. Sh. V. S. Kundu, Director, Sports & Youth Welfare Department 10. Smt. Shashi Gulati, IAS, Director, Supplies & Disposal Department 11. Sh. Tarun Bajaj, IAS, Managing Director, HAFED 12. Sh. R. S. Madan, Legal Remembrancer

Also Present	<ol style="list-style-type: none"> 1. Sh. R. L. Goyal, Chief Architect, Architecture Department 2. Sh. Rajiv Dudeja, DLR, Law and Legislative Department 3. Sh. Praveer Goel, Architect, Architecture Department 4. Sh. B. M. Siana, Architect, Architecture Department 5. Dr. Lajwanti Mann, Deputy Director, Archives Department 6. Sh. Narinder, Deputy Director, Industrial Training & Vocational Education Department 7. Sh. B. D. S. Tomar, Dy. Director, Sports & Youth Welfare Department 8. Sh. Vikram Sood, GM, Hartron 9. Sh. Kanwal Singh, CTO, Hartron 10. Sh. Deepak Bansal, TD(S/W), NIC-HSU 11. Sh. Susheel Kumar, TD(S/W), NIC-HSU 12. Sh. Arvind Sharma, PSA, NIC-HSU 13. Sh. S. S. Duggal, PSA, NIC-HSU 14. Sh. Arun Bansal, Manager(IT), E&IT Department 15. Smt. Rekha Aggarwal, Dy. Advisor, E&IT Department 16. Sh. Karnail Singh, CRO, Hafed 17. Sh. R. K. Singh, Systems Analyst, Haryana Warehousing Corporation 18. Smt. Seema, Progrmmer, Sport & Youth Welfare Department
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JS, E&IT Department gave a detailed presentation on the agenda. After detailed deliberations, following decisions were taken:

Agenda No. 1: Confirmation of the Minutes of 12th Meeting of IT PRISM.

Confirmed and approved.

Agenda No. 2: Action Taken Report on the decisions taken in 12th Meeting of IT PRISM.

Noted.

Agenda No. 3: Public Centric Governance in the State - Setting up of e-DISHA Citizen Service Centres

JS, E&IT Department briefed the Committee about the proposal.

FC, Transport Department suggested that for preparing the proposal for backend readiness for services provided in e-DISHA, the Departments will

have to take assistance of Hartron and NIC-HSU and would also need financial assistance.

FC, PWD(B&R) and Architecture Departments suggested that e-DISHA may be initially run on pilot basis in 3-4 centres, for the services, which can be provided straightaway. Thereafter, e-DISHA can be rolled out in other Cities and new services can be added as and when backend readiness is achieved.

Commissioner, Technical Education and IT&VE Departments suggested that standards for hardware and software may be fixed for backend, so that data & databases can be shared. He also drew the attention towards the fact that billing centers of UHBVN are being handled by banks with some service charges.

After detailed discussions, the Committee approved the proposal in principle with the following observations, to be examined during future deliberations before the Task Force:

- a. Decision regarding, who will pay the service charges (Department or Citizens) may be taken in Task Force.
- b. Time period for delivery of services may also be fixed by the Task Force in consultation with the department concerned.
- c. Departments may send their proposal for backend readiness to E & IT Department for execution from the funds of Rs.1.50 crores earmarked for this activity. The Committee also approved the expenditure to be incurred for backend readiness of Departments, whose IT Plans have already been approved by IT PRISM. These Departments will take ex-post-facto approval of IT PRISM. The departments whose IT Plans are yet not approved by IT PRISM, would put up their IT Plan for backend readiness before IT PRISM for approval.
- d. A Committee consisting of MD Hartron, Spl. Secy. Finance, representative of DSD, Power, Inquiry Officer Vigilance, NIC will appoint the consultant.
- e. RFP will be prepared by Hartron in consultation with the Consultant.

Agenda No. 4: Establishment of Haryana State Wide Area Network (SWAN) -- AADHAR.

JS, E&IT Department informed the Committee that Gol has approved establishment of SWAN and the Central Assistance will be around Rs.62.00 crores over a period of 5 years. Sanction letter is awaited. The funding from

Gol is only for backbone supporting Data, and Video Conferencing & Voice have not been covered.

The Committee approved the proposal as recommended by Technical Committee in its 24th meeting with the observation that Police Department will surrender its lease lines as and when State Wide Area Network (SWAN) is in place.

Further, it was decided that E&IT Department will get the LAN and IT Training Labs established in Mini Secretariats as approved by IT PRISM in its 12th meeting held on 24.05.2004. The costing may be reworked due to change in prices of hardware. The expenditure would be met out by E&IT Department from its own funds or Society for IT Initiative Fund, as per availability.

Agenda No. 5: State Wide Area Network Connectivity to the Departments.

JS, E&IT Department informed the Committee that for the connectivity of various Departmental offices with SWAN, the various departments can be divided into three categories:

- i) The Departments whose offices exist in Mini Secretariats ⇒ they need not spend anything either on electronics or bandwidth.
- ii) The Departments, which will be provided connectivity under RoW Policy. A list of departmental officers, which would be covered under RoW Policy would be available at the website of E&IT Department www.haryanaeit.gov.in, once it is finalized.
- iii) The Departments, which will not be provided connectivity under RoW Policy.

The departments in categories ii) & iii) will have to procure electronics and hire bandwidth. However, the departments in category ii) will surrender the bandwidth as & when it is provided free under RoW Policy.

FC, PWD(B&R) and Architecture Departments suggested that E&IT Department may procure the electronics and hire the bandwidth on behalf of the Departments. The Committee accepted the suggestion. However, it was observed that departments as per their category would move their proposals to Finance Department for budgetary allocation. It was clarified during the meeting that charges mentioned in the agenda are for one office.

Agenda No. 6: Implementation of e-Procurement Solutions in the State of Haryana for purchases and Turn-key projects.

The Committee noted the proposal as recommended by Technical Committee in its 24th meeting with the following observations:

- i) A Committee consisting of MD Hartron, Director S&D, MD HPGCL, MD UHBVN, EIC PWD(B&R), EIC Public Health will suggest the Business Model.
- ii) Further action in the matter will be taken after the approval of Hon'ble Chief Minister as observed by Technical Committee.

Agenda No. 7: Proposal for out sourcing of IT Projects.

The Committee approved the proposal as recommended by Technical Committee in its 24th meeting.

Agenda No. 8: Empanelment of consultants for various E-Government/IT projects.

FC, PWD(B&R) and Architecture Departments pointed out that a panel of companies and consultants was prepared and circulated by E&IT Department. He further suggested that the same may be expanded or a new panel may be made.

The Committee decided that a new panel of companies and consultants may be finalized as per the policy and circulated at the earliest.

Agenda No. 9: Policy for assigning the Computer Work to individuals on job work basis.

The Committee decided that a sub-committee consisting of following should submit its recommendations in the next meeting of IT PRISM:

- i) Principal Secretary, Finance -- Chairman
- ii) Principal Secretary, PWD (B&R)
- iii) Principal Secretary, E & IT
- iv) Principal Secretary, Public Relations
- v) Joint Secretary, E & IT – Member Secretary

Agenda No. 10: IT Plan of Haryana State Corporative Supply and Marketing Federation.

The Committee approved the IT Plan as recommended by Technical Committee in its 23rd meeting with the observation that regular posts of IT Professionals may be created as per their rules & regulations including approval of Finance Department.

Agenda No. 11: IT Plan of Haryana Warehousing Corporation (HWC).

The Committee approved the IT Plan as recommended by Technical Committee in its 24th meeting with the observation that regular posts of IT Professionals may be created as per their rules & regulations including approval of Finance Department.

Agenda No. 12: IT Expansion Plan of Architecture Department.

FC, Architecture Department informed that no drawings would be made manually after 6 months of approval of this IT Plan.

The Committee approved the IT Expansion Plan as recommended by Technical Committee in its 23rd meeting.

Agenda No. 13: IT Plan of Sports and Youth welfare Department, Haryana.

FC, Sports & Youth Welfare Department intimated that they need help of IT Department & NIC-HSU to implement the IT Plan and requested to revise the estimated expenditure on contractual manpower to Rs. 3.30 lacs (Phase I & II) and to Rs. 2.70 lacs (Phase III & IV) instead of Rs.2.00 lacs each. Accordingly, the total project cost will become Rs.23.00 lacs. JS, E&IT stated that IT Department and NIC-HSU would provide support to any Department who requires it.

The Committee approved the IT Expansion Plan as recommended by Technical Committee in its 24th meeting along with the revised expenditure on contractual manpower as requested by FC, Sports & Youth Welfare Department.

Agenda No. 14: IT Action Plan of Law and Legislative Department, Haryana.

LR requested the Committee that E&IT Department may provide the funds for implementation of their IT Plan. It was unanimously decided that IT Plan of Law Department would be implemented from the IT Plan Funds of E & IT Department, as the Law Department provides legal services to all the Departments.

The Committee approved the IT Plan as recommended by Technical Committee in its 22nd meeting.

Agenda No. 15: IT Action Plan of Industrial Training and Vocational Education Department, Haryana.

The Committee approved the IT Action Plan as recommended by Technical Committee in its 22nd meeting.

Agenda No. 16: IT Plan of Welfare of Scheduled Castes and Backward Classes Department, Haryana.

The Committee approved the IT Plan as recommended by Technical Committee in its 22nd meeting.

Agenda No. 17: IT Plan of Archives Department, Haryana.

The Committee did not consider the agenda item, as neither the Secretary nor the Director of the Department was present.

Agenda No. 18: IT Plan of Transport Department (Roadways), Haryana.

FC, Transport Department intimated that the expenditure mentioned in the IT Plan is on higher side.

The Committee approved the IT Plan in principle as recommended by Technical Committee in its 24th meeting with the observation that the department may explore the possibility of reduction in expenditure and regular posts of IT Professionals may be created as per the rules & regulations including approval of Finance Department.

Agenda No. 19: Proposal for Purchase of computer equipments for admission / examination / training purposes by Technical Education Department.

The Committee approved the proposal as recommended by the Technical Committee in its 24th meeting.

Agenda No. 20: Any other item with the permission of Chair.

1. Proposal for providing Broadband Internet Connection to field offices of Public Relations Department.

FC, Public Relations Department requested that Broadband Internet Connections may be allowed in field offices as the dial-up connections are not reliable and there are a lot of problems in uploading the photographs.

The Committee allowed the Broadband Internet Connections in

field offices as a special case with the condition that Public Relations Department will surrender the same as and when Internet is provided through SWAN.

2. The Committee also discussed the installation of Projectors in Committee Rooms and decided to install the ceiling-mounted Projectors at following places:
 - i. CM Office, 4th Floor
 - ii. CM Camp Office
 - iii. Main Committee Room, 4th Floor
 - iv. Committee Room, Haryana Niwas
 - v. Committee Room, New Secretariat

E&IT Department would get these projectors procured & installed. The expenditure would be met out by E&IT Department from its own funds or Society for IT Initiative Fund, as per availability.

3. FC, PWD(B&R) and Architecture Departments suggested that all Principal Secretaries may be provided Laptop instead of Desktop, so that there is no need of transferring the data/information and they can use the same computer in office and at residence. The Committee decided that E&IT Department will put up the proposal on file for orders of Hon'ble Chief Minister.

The meeting ended with a vote of thanks to the Chair.